

Record Book Evaluation Information

To have your record book compete for awards at the county level, include the following items:

1. Covers - both front and back completed
*if you use a binder, make sure your name is clearly printed on the outside cover
2. Title Page - include a recent picture and general information about yourself
3. Table of Contents
4. Divider pages including tabs
5. Completed MPE-A
6. Completed MPE for each project
 - a. include what you did and what you learned
 - b. include supportive material such as pictures, news clippings and certificates
7. Complete all necessary required project forms – refer to your newsletter for the listing of forms and projects
8. Keep the overall book neat and organized

The following form should be attached to the front of your record book at the time you turn in the book for evaluation. When choosing projects you want to have evaluated, please consider the amount of growth and achievement that you have made in the project area. Growth and achievement in a project area are not based on how you did in competitions or the placing you received at the fair. They are based upon what you knew about the project at the beginning of the project year compared to what you know about the project now at the end of the project year.

Please keep in mind that the projects you write up are the projects that you enrolled in at the beginning of the year from the project guide.

Please indicate which projects you would like evaluated based upon growth and achievement in that project area.

No Record Books will be accepted after the deadline.

Any questions, please call the Extension Office at 785-9593

Name _____

Club _____ Grade (last completed grade) _____

Projects to be evaluated:

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |